

## Stuart Road Primary Academy Management Plan 2021-22

Wednesday 29 <sup>th</sup> September 2021	Wednesday 24 <sup>th</sup> November 2021
<p><u>Procedural</u> Welcome, consider apologies and confirmation of quorum Declarations of interest Annual Review of membership Complete annual pecuniary interest forms, Code of Conduct and complete skills audit bi-annually Minutes of the last meeting Matters arising of the last meeting Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on Headteacher's report Receive report on summer testing results and trends Presentation on pupil tracking system Consider progress on Strategic Improvement Plan Update from Headteacher on people and finance at start of academic year Safeguarding update Health &amp; Safety update GDPR update Barriers to progress Reach South Board Update</p> <p><u>Local Governance monitoring and development</u> Clerk's Update – membership, local and national strategies inc. confirmation that the website and GIAS is up to date Governor training LGB Action Plan</p> <p><u>Policy Review</u> Adopt the Trust H&amp;S policy</p> <p><u>Closing</u> Impact – what difference have we made by our meeting today? Reminder of reports due for next meeting</p>	<p><u>Procedural</u> Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising of the last meeting Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on School Improvement Adviser report Review report on the quality of teaching Review progress on Strategic Improvement Plan ASP/Data dashboard review Report on planned use of pupil premium, catch-up premium and sports premium Report on staff appraisal Note the annual budget and review the closing budget from the previous year Review variations in budget spend and re-forecasts Admissions update Safeguarding update Health &amp; Safety update GDPR update Barriers to progress Reach South Board Update</p> <p><u>Local Governance monitoring and development</u> <b>Report from Governors</b> <b>Maths</b> <b>English</b> <b>Early Years</b> <b>Safeguarding/CP/LAC</b> <b>SEND</b> <b>Pupil premium</b> Other Governor visits Governor training</p> <p><u>Closing</u> Impact – what difference have we made by our meeting today?</p>

Wednesday 26 <sup>th</sup> January 2022	Wednesday 30 <sup>th</sup> March 2022
<p><u>Procedural</u> Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of the last meeting Matters arising of the last meeting Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on Headteacher's report Monitor the success of the phonics programme Review progress on Strategic Improvement Plan Review Parent View and plan parent surveys Review variations in budget spend and re-forecasts Review the academy emergency plan Review the risk register Plan survey of staff/pupils (as required) Admissions update Review of academy website Safeguarding update Health &amp; Safety update GDPR update Barriers to progress Reach South Board update</p> <p><u>Local Governance monitoring and development</u> Governor visits Clerk's Update – membership, local and national strategies inc. confirmation website and GIAS is up to date Governor training LGB Action Plan</p> <p><u>Policy Review</u> Review and maintain Behaviour policy Review and maintain the SEN policy Review SEND Information Report</p> <p><u>Closing</u> Impact – what difference have we made by our meeting today? Reminder of reports due for next meeting</p>	<p><u>Procedural</u> Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising of the last meeting Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on School Improvement Adviser report Performance Management update Review parent survey results Report on impact of pupil premium Report on quality of teaching and pupil progress Report on predicted outcomes for cohorts and years Review variations in budget spend and re-forecasts Safeguarding update Health &amp; Safety update GDPR update Barriers to progress Reach South Board update</p> <p><u>Local Governance monitoring and development</u> <b>Report from governors</b> <b>Maths</b> <b>English</b> <b>Early Years</b> <b>Safeguarding/CP/LAC</b> <b>SEND</b> <b>Pupil premium</b> Other Governor visits Governor training LGB Action Plan</p> <p><u>Policy Review</u> Review and maintain Complaints policy</p> <p><u>Closing</u> Impact – what difference have we made by our meeting today?</p>

Wednesday 18 <sup>th</sup> May 2022	Wednesday 13 <sup>th</sup> July 2022
<p><u>Procedural</u> Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of the last meeting Matters arising of the last meeting Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on Headteacher's report Review progress on Strategic Improvement Plan Review variations in budget spend and re-forecasts Review staffing structure for following year Review of staff CPD/shared expertise Safeguarding update Health &amp; Safety update GDPR update Barriers to progress Reach South Board update</p> <p><u>Local Governance monitoring and development</u> Clerk's Update – membership, local and national strategies inc. confirmation that the website and GIAS is up to date Governor training LGB Action Plan</p> <p><u>Closing</u> Impact – what difference have we made by our meeting today? Reminder of reports due for next meeting</p>	<p><u>Procedural</u> Welcome, consider apologies and confirmation of quorum Declaration of interests Minutes of last meeting Matters arising of the last meeting Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on School Improvement Adviser report Review progress on Strategic Improvement Plan and adopt a new plan for the coming year Academy self-evaluation report Safeguarding update Health &amp; Safety update GDPR update Barriers to progress Review variations in budget spend and re-forecasts Reach South Board update</p> <p><u>Local Governance monitoring and development</u> <b>Report from governors</b> <b>Maths</b> <b>English</b> <b>Early Years</b> <b>Safeguarding/CP/LAC</b> <b>SEND</b> <b>Pupil premium</b> Other Governor visits Governor training Election of chair and vice chair (<i>Every second year</i>) Appoint Governors with specific responsibilities for the year ahead Set up a hearings Committee (staffing, exclusions and complaints) Appoint Performance Management Governors and secure training</p> <p><u>Closing</u> Impact – what difference have we made by our meeting today?</p>